

VILLAGE OF KEY BISCAYNE

2012 HURRICANE PASS APPLICATION

FOR BUSINESS OWNERS

For more information call:

Executive Administrative Assistant to the Chief of Police Madelín Lopez @ (305) 365-8913
or Administrative Assistant Kate Labrada @ (305) 365-8905

PLEASE PRINT LEGIBLY AND FILL OUT THE APPLICATION ENTIRELY. MISSING INFORMATION WILL DELAY THE ISSUANCE OF YOUR HURRICANE PASSES. KBPD DOES NOT KEEP COPIES OF DRIVER LICENSES FROM PREVIOUS HURRICANE SEASONS. NO FAXED COPIES WILL BE ACCEPTED.

Emergency: 911 **Police:** (305) 365-5555 **Fire:** (305) 365-8989 **Village Hotline:** (305) 365-6397

Name of Business: _____

Address: _____

Phone No.: _____ Fax No.: _____

Business Owner: _____ Cell No.: _____ E-mail: _____

Business Manager: _____ Cell No.: _____ E-mail: _____

Note: Hurricane passes are for essential personnel to assess the damage to your structure and to help with the cleaning efforts. Each business will receive 1 (one) primary pass and 1 (one) alternate pass. This is only in case the primary pass holder will be unavailable. **HOME-BASED BUSINESSES ARE NOT ENTITLED TO PASSES.** Only one person will be allowed to re-enter the Key, either the primary pass holder or the alternate. Both cannot re-enter the Key. Persons, who are not pass holders, accompanying a pass holder will not be allowed to enter. Residents of the Key who are not pass holders will only re-enter the Key after the general public is allow to re-enter. **A CLEAR COPY OF A VALID DRIVER LICENSE FOR EACH APPLICANT MUST BE ATTACHED TO THE APPLICATION.**

AUTHORIZED PASS HOLDER:

1. Name: _____ Title: _____
(As it appears on Driver's License)

Cell #: _____ Driver License #: _____

ALTERNATE:

1. Name: _____ Title: _____
(As it appears on Driver's License)

Cell #: _____ Driver License #: _____

Village of Key Biscayne 2012 Hurricane Season Pass Information

Hurricane passes are only issued to Building Security Managers and Business Owners. These individuals are the second group of people that will be allowed to enter the Key after the Police and Fire Departments along with City Engineers assess the damage to the main bridge. After this assessment, the Police and Fire Departments and City Engineers will move on to check the damaged areas of the Village. The Building Security Managers and Business Owners will re-enter the Key to only assess the damage to the building structures. After it is safe for the residents to come back to the Village, the Rickenbacker Causeway will re-open.

The Police Department Administration Office **MUST** receive all applications for passes on or before June 1st. The passes will **ONLY** be issued between May 1st and June 30th. **No passes will be issued 5 days prior to a hurricane.** **A CLEAR COPY OF A VALID DRIVER LICENSE FOR EACH APPLICANT MUST BE ATTACHED TO THE APPLICATION.** If the applicant has a driver license that is not *digital*, a copy of the back of the license needs to be submitted.

Each condominium building will receive **3** (three) primary passes and **3** (three) alternate passes. Each business will receive **1** (one) primary pass and **1** (one) alternate pass. **Home-based businesses are not entitled to passes.** Alternate passes are issued in case the primary pass holder will be unavailable. Only one person will be allowed to re-enter the Key, either the primary pass holder or the alternate. Both cannot re-enter the Key. Businesses that share the space in the same office will only receive 1 (one) pass and 1 (one) alternate. Individuals seeking passes by themselves will not be issued one. They need to fall under the application for a condominium or business. Residents of the Key who are not pass holders will only be allowed to re-enter the Key when access is open to the general public.

HURRICANE PASSES FOR 2011 ARE NO LONGER VALID. THE KEY BISCAYNE POLICE DEPARTMENT DOES NOT KEEP COPIES OF DRIVER LICENSES FROM PREVIOUS HURRICANE SEASONS.

For further information please call Executive Administrative Assistant to the Chief of Police Madelín López at (305) 365-8913 or Administrative Assistant Kate Labrada at (305) 365-8905 or you could visit our Website at www.keybiscayne.fl.gov.

Help us make this hurricane season a safe one.